

# Ellenville Public Library & Museum

*April 21, 2025 Board Meeting Minutes*

**Members Present:** Trustees Donald Odom Jr, Erin Levine, Cassie Spoor, Elizabeth Straub, acting director Joyce Sharpton, attorney Dawn Conklin, absent with cause Yolanda Osoba

- I. Call to order 5:59 pm (DO)
- II. Pledge of Allegiance
- III. Minutes
  - a. **MOTION:** accept the minutes for March (ES/CS/unanimous)
    - i. The minutes are in the shared google drive
- IV. Financial Reports
  - A. Treasurer's report
    - a. E-mailed to the board this week.
    - b. **MOTION:** to acknowledge receipt of financial reports (EL/ES/unanimous)
  - B. Bills to be paid
    - a. **MOTION:** accepted (EL/ES/unanimous)
  - C. Budget analysis
    - a. Elizabeth Straub had a question regarding the retirement line on the budget- Michelle Mainolfi may be able to shed light on it.
      - i. It was recommended to keep the line for future use
    - b. **MOTION:** accepted (EL/ES/unanimous)
- V. Petitioners
  - a. None
- VI. Correspondence
  - a. Lewis Sign Company sent an updated proposal for a sign outside of the library. Cassie Spoor noted that the sign could be covered through Ramapo. We will look into submitting a grant for HVAC/bathroom repair/signage
- VII. Committee Reports
  - A. Building & Grounds
    - a. The pole was installed for the Borscht Belt sign
    - b. Jim Hyatt was supposed to stop in today for a walk through for shrubbery, but wasn't able to.
  - B. Planning Committee
    - a. We received a quote from Lewis Sign Co for an LED sign outside of the library for a total of \$64,358.80.
  - C. Personnel Committee
    - a. We are still looking to fill several positions at the library.
    - b. **MOTION:** to accept the CSEA agreement as negotiated
      - i. WHEREAS, the parties to this agreement are subject to a collective bargaining agreement with a term of January 1, 2024, through December 31, 2027; and
      - ii. WHEREAS, the parties met on April 8, 2025, to discuss the current salaries for existing employees and newly hired employees;
      - iii. WHEREAS, the parties negotiated market salary adjustments for existing employees and newly hired employees; and
      - iv. WHEREAS, the current bargaining agreement shall be modified to reflect these market salary adjustments (CS/ES/unanimous)
    - c. To enter executive session at 6:31 to discuss matters of personnel (DO/EL/unanimous), ending 6:35 (EL/CS/unanimous)
    - d. **MOTION:** to increase a retroactive pay (January 1, 2025) increase for the acting director and Teen and Adult Programmer at \$5,000. To bring the Adult and Teen programmer position into alignment regarding personal and vacation days (CS/EL/unanimous)

VIII. Old Business

- a. Our camera is still awaiting final installation

IX. New Business

- a. Reports were emailed to the board and will be attached
  - A. Director/Children's Librarian Report- see attached
  - B. Adult/Teen Programmer- see attached
  - C. Museum Manager- see attached

**MOTION:** to accept reports as presented (EL/CS/unanimous)

**MOTION:** to adjourn at 6:40 (CS/DO/unanimous).

**THE NEXT BOARD MEETING WILL BE MONDAY MAY 19, 2025**