

# Ellenville Public Library & Museum

*August 19, 2024 Board Meeting Minutes*

**Members Present:** Trustees Don Odom Jr, Erin Levin, Cassie Spoor, attorney Dawn Conklin, acting director Joyce Sharpton, absent with just cause Elizabeth Straub, Michelle Mainolfi

- I. Call to order 6:00 pm (EL)
- II. Pledge of Allegiance
- III. Minutes
  - a. **MOTION:** accept the minutes for July (CS/DO/unanimous)
    - i. The minutes are in the shared google drive
- IV. Financial Reports
  - A. Treasurer's report
    - a. E-mailed to the board this week
    - b. **MOTION:** to acknowledge receipt of financial reports (CS/EL/unanimous)
  - B. Bills to be paid
    - a. **MOTION:** accepted (CS/EL/unanimous)
  - C. Budget analysis
    - a. None at this time
- V. Petitioners
  - a. None
- VI. Correspondence
  - a. NYLA 2024- October
  - b. RCLS- September 6th
  - c. NYLA Skills Academy will be sent via e-mail
- VII. Committee Reports
  - A. Building & Grounds
    - a. None
  - B. Planning Committee
    - a. Progress on a Friends Group is ongoing. Steps are moving forward.
    - b. Store Core Program- a non-profit performs structured interviews is in the works.
    - c. We need to look into a fire suppression system to protect the museum and library
  - C. Personnel Committee
    - a. A letter of interest was submitted for the librarian position
- VIII. Old Business
  - a. The museum needs to be checked for asbestos prior to repair completion.
- IX. New Business
  - a. Rita Helgesen is retiring after 17 years of service (and more as a patron and volunteer). We are so thankful for her dedication.
  - b. **MOTION:** to approve Emma's request to attend NYLA as presented (CS/EL/unanimous)
  - c. The historical marker will be installed in the fall
  - d. The board needs to schedule a walk-through of the museum to get a better idea of repairs that need to be completed.
  - e. Reports were emailed to the board and will be attached
    - A. Director/Children's Librarian Report- see attached
    - B. Adult/Teen Programmer- see attached
    - C. Museum Manager- see attached

**MOTION:** to accept reports as presented (EL/CS/unanimous)  
**MOTION:** to adjourn at 6:35 (MM/CS/unanimous).

**THE NEXT BOARD MEETING WILL BE MONDAY SEPTEMBER 16th, 2024**