

Ellenville Public Library & Museum

February 25, 2019 Board Meeting Minutes

Members Present: Trustees Donald Odom Jr., Erin Levine, Kate Walsh-Eckert, Pam Buchwalter, director Kristin Fowler, absent with just cause: Trustee Michelle Mainolfi and attorney Abby Osgood

- I. Call to order 6:02pm (DO)
- II. Minutes
 - a. **MOTION:** accept January minutes (EL/KW-E/unanimous)
- III. Financial Reports
 - A. Treasurer's report-
 - a. **MOTION:** accepted (KW-E/EL/unanimous)
 - b. Don spoke about what can be done with the library's fund balance
 - B. Bills to be paid
 - a. **MOTION:** accepted (EL/PB/unanimous)
 - b. Kudos on the amazon bill, everything looks great
 - C. Budget analysis
 - a. **MOTION:** accepted (KW-E/EL/unanimous)
 - D. **MOTION:** to approve to override the tax levy (PB/EL/unanimous)
- IV. Petitioners
 - a. None
- V. Correspondence
 - a. Letters of interest were received from
 - i. Jamillah El Bey
 - ii. Bucky Green
- VI. Committee Reports
 - A. Building & Grounds
 - a. An amount from the fund balance will go towards buildings and grounds
 - B. Personnel Committee
 1. Community Relations Specialist
 - a. Adult and Teen programmer is more in need than a Community Relations Specialist
 2. Marty Rabkin has great ideas to work on PR/advertising/problem solving for the library. He has a lot of experience working in diverse markets and wants to help the library.
 - a. **MOTION:** to approve Marty Rabkin at a rate of \$250/month for a year to work on PR/advertising with the library beginning 3/1 (EL/KW-E/unanimous)
 3. Negotiations
 - a. In progress
 - C. Museum Committee
 - a. The renovations/remodel need to be part of a bigger strategy/game plan and need to be put on hold until we have a building condition report.
 - D. Planning Committee
 - a. Staff hiring was discussed

- b. **MOTION:** to go forward with the job postings in the library (PB/KW-E/unanimous)

VIII. Old Business

- a. Building and Estimate update
 - i. Staff security measurements are a priority as we have had 2 patrons cause problems in the library

IX. New Business

- A. Building issues
 - a. Andy Walters-repainting and repair the community room entry and community room
 - i. We would like to wait until King & King does their walkthrough
- B. Kate filled out her letter of intent for the trustee position
- C. Establishment of Capital Funds
 - a. Technology
 - b. Building upgrades
- D. Kristy Wood's contract expired
 - a. Personnel Committee will discuss terms for a new contract and report back to the board
- E. newspapers.com will digitize our collection for free if they are allowed to keep the articles for their site and they will provide a site license for the library.
- F. **MOTION:** to accept the NYS library report for 2018 (EL/PB/unanimous).

IX. Reports were emailed to the board and will be attached

- A. Director's Report
- B. Children's Librarian's report
- C. MAB recommendations/notes

X. Meeting adjourned at 8:18 (DO/unanimous)

THE NEXT BOARD MEETING WILL BE MONDAY, March 18th 2019.