

# Ellenville Public Library & Museum

*February 24, 2020 Board Meeting Minutes*

**Members Present:** Trustees Donald Odom Jr., Kate Walsh-Eckert, Pam Buchwalter, Michelle Mainolfi, attorney Dawn Conklin, acting director Susan Mangan, entered at 6:38 Erin Levine

- I. Call to order 6:05 pm (DO)
- II. Minutes
  - a. **MOTION:** accept March's meeting minutes (KW-E/PB/unanimous)
- III. Financial Reports
  - A. Treasurer's report
    - a. **MOTION:** accepted (MM/KW-E/unanimous)
      - i. Chrome books- \$150 each will come with the SMARTboard
  - B. Bills to be paid
    - a. **MOTION:** accepted (MM/KW-E/unanimous)
  - C. Budget analysis
    - a. **MOTION:** accepted (MM/KW-E/unanimous)
- IV. Petitioners
  - a. none
- V. Correspondence
  - a. E-mail from Gerald Berliner- he wants to present his town and Villiage marketing logo. He would come in person and show us, or send us a confidential link to view it.
  - b. Three polling dates are requested- community room. Right now no early voting.
- VI. Committee Reports
  - A. Building & Grounds
    - a. Everything looks fabulous
  - B. Personnel Committee
    - a. We need to look into getting caller-ID on the phones. Is this service provided by the phone company?
    - b. Entered executive session to discuss matters of personnel at 6:20, ending at 6:50 (PB/MM/unanimous)
    - c. Susan needs to be added to the RCLS email list to be sure she's getting all info
  - C. Museum Committee
    - a. Nicole expressed concerns that there are changes being made without approval from herself or the board. The Museum Collection Management Policy needs to be reviewed and amended before board approval.
  - D. Planning Committee
    - a. Emma is doing a fabulous job planning events
- VIII. Old Business
  - a. Pending budget- due next Monday

IX. New Business

- a. We need to consider adding Kurt and Sandy as employees
- b. The electronic newsletter looks AMAZING
- c. **MOTION:** The Library operated under its plan of service in accordance with the provisions of Education Law and the Regulations of the Commissioner, and assures that the 2019 Annual Report was reviewed and accepted by the Board (KW-E/EL/unanimous)
- d. We need to ask Grace about the Shield Act, but it seems like it does not apply to us.

IX. Reports were emailed to the board and will be attached

- A. Director's Report
- B. Children's Librarian's report
- C. Museum Clerk

X. Meeting adjourned at 7:21 (PB/EL/unanimous)

**THE NEXT BOARD MEETING WILL BE MONDAY March 16, 2020.**