

Ellenville Public Library & Museum

February 22, 2022 Board Meeting Minutes

Members Present: Trustees Donald Odom Jr., Kate Walsh-Eckert, Michelle Mainolfi, Erin Levine, Pam Buckwalter, director Susan Mangan, attorney Dawn Conklin

- I. Call to order 6:03 pm (DO)
- II. Pledge of Allegiance
- III. Minutes
 - a. **MOTION:** accept the minutes for January (PB/KW-E/unanimous)
 - i. The minutes are in the shared google drive
- IV. Financial Reports
 - A. Treasurer's report
 - a. We need to be mindful of the CD maturity before doing the HVAC work.
 - b. **MOTION:** accepted (EL/KW-E/unanimous)
 - B. Bills to be paid
 - a. **MOTION:** accepted (EL/KW-E/unanimous)
 - C. Budget analysis
 - a. **MOTION:** accepted (EL/KW-E/unanimous)
- V. Petitioners
 - a. None
- VI. Correspondence
 - a. Mr. Christofaro donated books to the library. We will consider displaying them in a local author/illustrator area to highlight our local talent.
- VII. Committee Reports
 - A. Building & Grounds
 - a. The initial steps of A/C repair have begun, we are awaiting a quote.
 - b. Old desks need to be deaccessioned. They could possibly be sold to the public.
 - B. Personnel Committee
 - a. We are in the mediation phase with the CSEA
 - C. Museum Committee
 - a. In abeyance- we will be meeting now that the COVID numbers have decreased.
 - D. Planning Committee
 - a. No report
- VIII. Old Business
 - a. None
- IX. New Business
 - a. We need to add a weapons policy to our code of conduct

- b. The annual report is completed and has been submitted.
- c. Reports were emailed to the board and will be attached
 - A. Director/Children's Librarian Report- see attached
 - a. We are getting back to in-person presentations.
 - B. Adult/Teen Programmer- see attached
 - a. The board is very pleased with the creative programs that Emma is planning at the library.
 - C. Museum Manager- see attached
 - a. We have a need for the maintenance aspects of the museum.
 - b. The gallery cases will be repainted.
 - D. **MOTION:** Approval of 2021 Annual Report for Public and Association Libraries as presented in PDF (EL/PB/unanimous)
 - E. Mask requirements- The county executive rescinded the state of emergency and the governor rescinded the mask mandate. The library will require masks until the March date of the official release.
 - F. **MOTION:** to approve the purchase of new library cards at a cost of \$580.00 (EL/KW-E/unanimous)

Executive session entered at 7:01 to discuss matters of personnel, not to reconvene (DO/MM/unanimous)

THE NEXT BOARD MEETING WILL BE Monday, March 21, 2022