

Ellenville Public Library & Museum

February 21, 2023 Board Meeting Minutes

Members Present: Trustees Donald Odom Jr., Michelle Mainolfi, Kate Walsh-Eckert, Erin Levine, director Susan Mangan, attorney Dawn Conklin, absent with just cause trustee, Pam Buckwalter

- I. Call to order 6:00 pm (DO)
- II. Pledge of Allegiance
- III. Minutes
 - a. **MOTION:** to accept the committee list as presented (MM/PB/unanimous)
 - b. **MOTION:** accept the minutes for January (MM/PB/unanimous)
 - i. The minutes are in the shared google drive
- IV. Financial Reports
 - A. Treasurer's report
 - a. **MOTION:** accepted (EL/KW-E/unanimous)
 - B. Bills to be paid
 - a. **MOTION:** accepted (EL/KW-E/MM/unanimous)
 - C. Budget analysis
 - a. **MOTION:** accepted (EL/KW-E/MM/unanimous)
- V. Petitioners
 - a. None
- VI. Correspondence
 - a. None
- VII. Committee Reports
 - A. Building & Grounds
 - a. The wiring was replaced for the fire alarm.
 - B. Personnel Committee
 - a. Executive Session called at 6:14 (DO), exiting at 6:16 (DO) to discuss matters of personnel.
 - C. Planning Committee
 - a. None
- VIII. Old Business
 - i. Advertisements need to be placed for Terwilliger House painted and HVAC repair in the spring.
 - ii. Nicole would like the board to look into digitizing old newspapers.
 1. **MOTION:** to accept Nicole's proposal to digitize old microfilm and to scan and digitize current newspapers as presented (EL/KW-E/unanimous)
- IX. New Business
 - a. The Notary Policy was looked over by Dawn, minor adjustments are made to be presented at the next board meeting.
 - b. Reports were emailed to the board and will be attached
 - A. Director/Children's Librarian Report- see attached
 - B. Adult/Teen Programmer- see attached
 - C. Museum Manager- see attached
 - c. The town appointed a new Youth Commissioner who is looking to connect with the library for programming.
 - d. The hospital is planning on putting a methadone clinic next to the library. There is a Villiage meeting next Monday at 6:30.

Motion to adjourn 6:44 (EL/MM/unanimous)

THE NEXT BOARD MEETING WILL BE MONDAY, MARCH 20, 2023