

Ellenville Public Library & Museum

February 20, 2024 Board Meeting Minutes as presented by Trustee Tucker

Members Present: Trustees Michelle Mainolfi, Catherine Walsh-Eckert, Don Odom Jr, Daniel Tucker, acting director Joyce Sharpton, attorney Dawn Conklin

Absent With Just Cause: Erin Levine

- I. Call to order 6:08 pm (DO)
- II. Pledge of Allegiance
- III. Minutes
 - A. **MOTION:** accept the minutes for January (MM/CW-E/unanimous)
 1. The minutes are in the shared google drive
- IV. Financial Reports
 - A. Treasurer's report
 1. E-mailed to the board this week
 2. **MOTION:** to acknowledge receipt of financial reports (MM/CW/unanimous)
 - B. Bills to be paid
 1. We need a budget analysis and a bills to be paid form for each meeting
 2. **MOTION:** accepted (CW-E/EL/unanimous)
 - C. Budget analysis
 1. None at this time
- V. Petitioners
 - A. No petitioners for this meeting.
- VI. Correspondence
 - A. No correspondence for this meeting.
- VII. Committee Reports
 - A. Building & Grounds
 1. Winter has been mild but recent plowing has been high.
 2. Maintenance of Terwilliger House should be addressed, particularly the outside.
 - a) Requesting to the Board that estimates are obtained.
 3. Acting Director Sharpton would like to address the grass
 - B. Planning Committee
 1. No report
 - C. Personnel Committee
 1. **MOTION:** To accept the Committee reports (DT/MM/unanimous)
- VIII. Old Business
 - A. Discussed upcoming election and budget process. Acting Director Sharpton
- IX. New Business
 - A. Discussion of reaching out to previously used vendor
 1. Requesting Acting Director Sharpton contact previously used vendor for a proposal for addressing wood siding on the Terwilliger house
 - B. Trustee Eckert-Walsh will not be seeking re-election. Board members will consider any interested candidates
 1. **MOTION:** To schedule the Library Board Elections and Library Budget Elections on Tuesday, April 16, 2024 (CW/DT/Unanimous)
 - C. Budget Committee Meeting
 1. The Budget Committee will schedule time soon to meet.
 - D. Reports were emailed to the board and will be attached
 1. Director/Children's Librarian Report- see attached
 2. Adult/Teen Programmer- see attached
 3. Museum Manager- see attached
 4. **MOTION:** To accept the reports as presented (CW/MM/Unanimous)

X. MOTION: To enter into executive session to discuss personnel matters, not to return to a regular meeting.
6:47 PM (MM/CW/Unanimous)

The Board exited the executive session at 6:57 pm (CW/DT/unanimous).

THE NEXT BOARD MEETING WILL BE MONDAY MARCH 18th, 2024