

Ellenville Public Library & Museum

January 21, 2020 Board Meeting Minutes

Members Present: Trustees President Donald Odom Jr., Vice President Michelle Mainolfi, Secretary Erin Levine, Auditor of Bills Pamela Buckwalter, director Kristin Fowler, attorney Dawn Conklin, absent with just cause Kate Walsh-Eckert

- I. Call to order 6:05 pm (DO)
- II. Minutes
 - a. **MOTION:** accept December's minutes (MM/PB/unanimous)
- III. Financial Reports
 - A. Treasurer's report
 - a. There are several mistakes on the Treasurer's Report that need to be reviewed prior to the board meetings
 - b. **MOTION:** accepted (EL/MM/unanimous)
 - B. Bills to be paid
 - a. **MOTION:** accepted (EL/MM/unanimous)
 - C. Budget analysis
 - a. **MOTION:** accepted (EL/MM/unanimous)
- IV. Petitioners
 - a. None
- V. Correspondence
 - a. Debbie Stack wished the staff a wonderful holiday season and thanked
 - b. Edwin Robles hand delivered a letter of claim
- VI. Committee Reports
 - A. Building & Grounds
 - a. All going smoothly
 - B. Personnel Committee
 - a. Will resigned today giving his 2 week notice
 - C. Museum Committee
 - a. We had a joint meeting January 9th. In the future we will host the Museum Committee at board meetings
 - b. **MOTION:** to change the designation of Museum Advisory Board to Museum Advisory Committee (EL/MM/unanimous)
 - D. Planning Committee
 - a. None
- VIII. Old Business
 - a. None
- IX. New Business
 - a. Executive session entered at 6:37 to discuss matters of personnel, ending at 6:47
 - b. Budget schedule (PB/EL/unanimous)
- IX. Reports were emailed to the board and will be attached
 - A. Director's Report
 - B. Museum Report
 - C. Children's Librarian's Report
 - D. Adult/Teen Programmer Report
- X. Meeting adjourned at 6:53 (EL/MM/unanimous)

Upcoming meetings:

MAB February 24th