

# Ellenville Public Library & Museum

*January 17, 2023 Board Meeting Minutes*

**Members Present:** Trustees Donald Odom Jr., Michelle Mainolfi, Erin Levine, Pam Buckwalter, Catherine Walsh-Eckert, director Susan Mangan, absent with cause attorney Dawn Conklin

- I. Call to order 6:00 pm (DO)
- II. Pledge of Allegiance
- III. Minutes
  - a. **MOTION:** accept the minutes for December (PB/MM/unanimous)
    - i. The minutes are in the shared google drive
- IV. Financial Reports
  - A. Treasurer's report
    - a. **MOTION:** accepted (CW-E/EL/unanimous)
    - b. We need to put the fund balance in an account to repair the air conditioner or Terwilliger House repairs.
  - B. Bills to be paid
    - a. **MOTION:** accepted (CW-E/EL/unanimous)
  - C. Budget analysis
    - a. **MOTION:** accepted (CW-E/EL/unanimous)
- V. Petitioners
  - a. None
- VI. Correspondence
  - a. Elliot Auerbach made a donation in honor of the Board of Trustees
  - b. Colleen Dechon made \$1,000 donation to the library.
- VII. Committee Reports
  - A. Building & Grounds
    - a. The exterior of the museum needs to be painted in the spring
  - B. Personnel Committee
    - a. Executive session entered 6:15, exited at 6:28 (MM/EL/unanimous)
  - C. Planning Committee
    - a. None
- VIII. Old Business
- IX. New Business
  - a. Notary Public Policy will be tabled until Dawn returns next month.
  - b. Reports were emailed to the board and will be attached
    - A. Director/Children's Librarian Report- see attached
    - B. Adult/Teen Programmer- see attached
    - C. Museum Manager- see attached

**Motion** to adjourn 6:52 (CW-E/EL/unanimous)

**THE NEXT BOARD MEETING WILL BE TUESDAY, FEBRUARY 21, 2023**