

Ellenville Public Library & Museum

January 20, 2026 Board Meeting Minutes

Members Present: Trustees Donald Odom Jr, Cassie Spoor, Yolanda Osuba, Elizabeth Straub, Moranda Bromberg, Interim Library Director Joyce Cates

- I. Call to order 6:00 pm (DO)
 - a. Pledge of Allegiance
- II. Minutes
 - a. **MOTION:** accept the minutes for December with no modifications (CS/YO/unanimous)
 - i. The minutes are in the Shared Google Drive
- III. Financial Reports
 - A. Treasurer's report
 - a. Printed for the board this week.
 - b. **MOTION:** to acknowledge receipt of financial reports (CS/ES/unanimous)
 - B. Bills to be paid
 - a. **MOTION:** accepted (CS/ES/unanimous)
 - C. Budget analysis
 - a. **MOTION:** accepted (CS/ES/unanimous)
- IV. Petitioners
 - a. Adrienne Gelfand-Perine (917-656-7945) dramapearl2@gmail.com - Vision of Wallkill are operating a Friends of the Library Representative and fundraise for the libraries independently. They try to tackle what they can do smarter, faster, cheaper. For some ideas: host a yearly Book Sale where a grocery bag is given for free and they can fill it with books for \$10 or buy books individually for \$1 & \$2. They made \$500 for the library. They also had water and baked goods for sale. They also did raffles with gifted items they organized into big baskets. Last year in 2025 they raised \$2200 total for the library. Bought tote bags with Friends of the Library emblazoned on it and every bag included a gift card that was gifted to them from local businesses. They sold 32 bags. Local authors event that is hosted in a local community room. The book fair is set for March 28th and they have 14 local authors coming including children, adults, YA, and self help. She wanted to share her tips and advice with our board. They used to have a dedicated used bookstore as an extension of the library. They function like any other board and fund their efforts independently. They meet once a month for an hour. Ask local organizations to donate as well.
- V. Correspondence
 - a. A patron named Susan dropped off thank you notes for each member of the staff.
 - b. Deborah Crenshaw donated a copy of the 2025 Register of Qualified Huguenot Ancestors.
 - c. RCLS sent an email with the 2025 Trustee Education Course Attendance information.
- I. Committee Reports
 - A. Building & Grounds
 - a. Positive feedback on bathrooms and signs.
 - B. Personnel Committee

MOTION: Executive session for contractual obligations. (CS/YO/unanimous)

MOTION: Approve insurance buy out for Nicole Sorbara. Approve Joyce Sharpton cashing out 15 sick days. (CS/DO/unanimous)

MOTION: Board proposes Emelia Estep a 1.75% pay increase retroactively to January 1, 2026 and to be revisited at the end of the calendar year. (CS/YO/unanimous)
 - C. Planning Committee
 - a. In abeyance.
- VIII. Old Business
 - a. Previously Discussed and/or Approved Uncompleted Projects
 1. May 21, 2018 received \$3,000 in 'bullet aid' funding for equipment and programming. Found a projector still in the box that will be put into use in the community room.
 - b. King & King sent architectural master plan on July 15, 2019.

- c. Motion on November 16, 2020 to purchase 10 Chromebooks to pass out. These were never purchased.
MOTION: Purchase two Chromebooks and all the essential research services for the library. (ES/YO/unanimous)
- d. November 15, 2021 - Committee Reports: Building & Grounds: d: The library needs new furniture (tables, chairs) now that the renovations are underway. Deaccession old chairs that are in bad shape. No motions were passed for new furniture only discussion of new furniture in 2021. 2022 and 2023 more furniture was deaccessioned.
- e. New furniture options are being proposed by Joyce for purchase.
MOTION: Approve purchase of all new furniture items in green proposed by Joyce. 4 Uline Industrial Office Desk Double Pedestal Model, Demco Libracraft Rectangular, 2 Demco Libracraft square tables, 14 Uline Fabric Stackable Chairs, Uline Modular Seating Large Trapezoid Model, 2 Uline Modular Seating Small Trapezoid Model, 4 Uline Modular Seating Round Model. (ES,YO, unanimous)
MOTION: Deaccession of the 5 old desks in work room and current stackable upholstered red chairs set of 6. (ES,DO, unanimous)

IX. New Business

1. Reports

- A. Director/Children's Librarian Report- see attached. Nothing of note.
- B. Adult/Teen Programmer- see attached. Proposal for new Guidelines for the Weekly or Bi-Weekly Programs at the Library has been written up all in one place for weekly events.
MOTION: Approve Guidelines for the Weekly or Bi-Weekly Programs at the Library (ES/YO/unanimous)
- C. Museum Manager- see attached. Nothing of note.
MOTION: Approve Nicole Sorbara payment to register for Advanced Skills in Genealogy course. (ES/YO/unanimous)

2. Set date for Budget Vote on last Tuesday of April (the 28th).

MOTION: to adjourn at 7:31 (YO/ES/unanimous).

THE NEXT BOARD MEETING WILL BE MONDAY FEBRUARY 16, 2025