

Ellenville Public Library & Museum

June 18, 2018 Board Meeting Minutes

Members Present: Trustees Donald Odom Jr., Nadia Maczaj, Michelle Mainolfi, Erin Levine, Kate Walsh-Eckert, trustee-elect Pam Buchwalter, director Pam Stocking, attorney Abigail Osgood was absent with just cause.

The meeting was called to order at 5:58 pm (DO).

MOTION: to accept the revised May minutes (NM/MM/unanimous).

Financial Reports

The treasurer's report was accepted (EL/MM/unanimous).

MOTION: funds from sales of keychains and bracelets should be added to the general funds (MM/KW-E)

MOTION: Bills paid after the last board meeting were reviewed and accepted (EL/NM/unanimous).

MOTION: to accept budget analysis (KW-E/EL/ unanimous).

June bills to be paid were accepted (MM/KW-E/unanimous).

There was question about payments before board meetings. We need to hold fast to payments outside of board meetings so that vendors know when they will be paid. A stamp on proposals will solve this issue in the future.

Petitioners: Nicole Sorbara

MOTION: to accept Nicole's proposal to buy back 5 sick days to give to a co-worker during a time of need (EL/KW-E/unanimous)

Correspondence: The Family of Woodstock/Ellenville thanked us for donating \$144.45 to fines for food. This contribution was able to help local families in need.

Committee Reports:

Building and Grounds-

Jesse Eberhard was here to discuss the porch and introduce himself. Railing needs to be discussed because there wasn't a railing originally on the porch steps. The condition of the porch had damage from poor workmanship (carpet nails). We may not want mulch near the lattice of the porch. We should consider fabric paper with a thin line of mulch or pea gravel.

MOTION: to accept the motion for the removal of the maple tree from Santi Tree Services (EL/MM/unanimous)

We need to work on a master plan for all landscaping before we continue on work. Nadia will bring this idea to the next MAB meeting for their input.

Personnel Committee-

Executive session was called at 7:02 by Don Odom.

Executive session ended at 7:40

Museum Committee-

We need a clerk of the works and a friends group to help us with projects at the library and museum. Michelle will reach out to Grace at RCLS about steps to make this happen. Nadia will also research on defining a clerk of the works position.

MAB members are working with library staff on a float for the Fourth of July parade, instead of the traditional open house/porch event.

New Business-

The board page was updated on the library website.

Director's Report: was e-mailed to the board.

Children's Librarian report: was e-mailed to the board.

Community Relations Specialist's Report: was emailed to the board.

Museum Manager's Report: was e-mailed to the board.

Announcements

Congratulations to Abby Osgood on the birth of her son.

Thank you to Nadia for all of her years of service on the library board.

Meeting adjourned at 7:55 (EL/KW-E/unanimous)

Our next meeting will be July 16th at 6pm.