

Ellenville Public Library & Museum

March 18, 2019 Board Meeting Minutes

Members Present: Trustees Donald Odom Jr., Erin Levine, Kate Walsh-Eckert, Pam Buchwalter, Michelle Mainolfi, director Kristin Fowler, and attorney Abby Osgood

- I. Call to order 6:06pm (DO)
 - II. Minutes
 - a. **MOTION:** accept February minutes (KW-E/PB/unanimous)
 - III. Financial Reports
 - A. Treasurer's report-
 - a. **MOTION:** accepted (KW-E/EL/unanimous)
 - B. Bills to be paid
 - a. **MOTION:** accepted (EL/PB/unanimous)
 - C. Budget analysis
 - a. **MOTION:** accepted (KW-E/EL/unanimous)
 - IV. Petitioners
 - a. Jamillah El Bey came to speak to the library to speak about her potential role as a museum advisory board member
 - V. Correspondence
 - a. Letters of interest were received from
 - i. Pam Kuhlmann
 - ii. Jeff Rubin
 - iii. Henry Bartosik
 - VI. Committee Reports
 - A. Building & Grounds
 - a. Proposal from Jim Hyatt
 - b. **MOTION:** to approve Jim Hyatt's spring maintenance proposal and planting of annuals hold on the additional workshop pending discussion on budget (EL/MM/unanimous)
 - B. Personnel Committee
 1. Community Relations Specialist
 - a. Adult and Teen Programmer was discussed
 - i. Need tech and gaming
 - b. **MOTION:** to amend the Community Relations position to a Community Relations Specialist
 2. Museum Manager
- EXECUTIVE SESSION entered to discuss matters of personnel at 7:01 pm (DO) and ended at 7:23 (EL)
MOTION: to accept a salary increase of \$6,500 for Director Kristin Fowler effective 4/1 (EL/KW-E/unanimous)
3. Negotiations
 - a. In progress
 - C. Museum Committee
 - a. We would like to meet the candidates for the museum advisory board
- EXCEUTIVE SESSION entered at 7:33 to discuss matters of personnel (DO) and exited at 7:45 (EL)

D. Planning Committee

- a. **MOTION:** to go forward with the job postings in the library (PB/KW-E/unanimous)

VIII. Old Business

- a. Just Right HVAC
i. Proposal tabled pending follow up questions
b. P.N. Alarms was supposed to come today, but should come tomorrow

IX. New Business

- a. Budget
i. **MOTION:** to accept the proposed budget (MM/PB/unanimous)
b. Will You Go My Way: Going Fines Free
c. Museum Studies certificate via Northwestern Online
i. **MOTION:** add this year's Iris Stedner Charitable Trust donation for the Museum Studies certification (EL/PB)

IX. Reports were emailed to the board and will be attached

- A. Director's Report
B. Children's Librarian's report
C. Museum Clerk

X. Meeting adjourned at 8:04 (DO/unanimous)

THE NEXT BOARD MEETING WILL BE MONDAY, April 15th 2019.