

Ellenville Public Library & Museum

March 20, 2023 Board Meeting Minutes

Members Present: Trustees Donald Odom Jr., Michelle Mainolfi, Erin Levine, Pam Buckwalter, Catherine Walsh-Eckert, director Susan Mangan, attorney Dawn Conklin

- I. Call to order 6:03 pm (DO)
- II. Pledge of Allegiance
- III. Minutes
 - a. **MOTION:** accept the minutes for February (PB/MM/unanimous)
 - i. The minutes are in the shared google drive
- IV. Financial Reports
 - A. Treasurer's report
 - a. Not available at this current time
 - B. Bills to be paid
 - a. With corrections from Pam **MOTION:** accepted (EL/KW-E/unanimous)
 - C. Budget analysis
 - a. Not available at this current time
- V. Petitioners
 - a. None
- VI. Correspondence
 - a. Ron Irwin's estate bequeathed 4 Bill Winters paintings to the library in his will.
- VII. Committee Reports
 - A. Building & Grounds
 - a. The parking lot needs to be re-striped by the summer.
 - b. The museum needs to be painted and ads need to be placed in the Journal, Freeman and Record before the next board meeting.
 - c. The buildings and grounds committee will do a walkthrough of the interior of the library to note items to be deaccessioned. There is a business Auctions International who will pay the library to take the items.
 - d. CorCraft table will be purchased for the community room.
 - B. Personnel Committee
 - a. **MOTION:** Don Odom is proposing a 4% raise (retroactive to January 1, 2023) for personnel not covered by collective bargaining agreement (EL/KW-E/unanimous).
 - b. The Bookkeeper position is still opened.
 - C. Planning Committee
 - a. None
- VIII. Old Business
 - a. **MOTION:** To approve the Notary Public Policy as edited by Michelle Mainolfi (EL/KW-E/unanimous)
 - b. **MOTION:** The library operated under its plan of service in accordance with the provisions of Education Law and the Regulations of the Commissioner, and assures that the 2022 Annual Report was reviewed and accepted by the Board approve the Affirmation of Annual Report (KW-E/MM/unanimous)
- IX. New Business
 - a. Everyone is urged to use Transparent Language with their library cards once it's set up.
 - b. [tutor.com](https://www.tutor.com) is a service provided by RCLS that should be used as well.
 - c. Don had questions about the budget vote
 - d. Reports were emailed to the board and will be attached
 - A. Director/Children's Librarian Report- see attached
 - B. Adult/Teen Programmer- see attached
 - C. Museum Manager- see attached

Motion to adjourn 7:19 (MM/CW-E/unanimous)

THE NEXT BOARD MEETING WILL BE MONDAY, APRIL 17, 2023