

Ellenville Public Library & Museum

March 24, 2025 Board Meeting Minutes

Members Present: Trustees Erin Levine, Cassie Spoor, Yolanda Osuba, Elizabeth Straub, acting director Joyce Sharpton, attorney Dawn Conklin, absent with cause Donald Odom Jr.

- I. Call to order 5:59 pm (CS)
- II. Pledge of Allegiance
- III. Minutes
 - a. **MOTION:** accept the minutes for February (CS/ES/unanimous)
 - i. The minutes are in the shared google drive
- IV. Financial Reports
 - A. Treasurer's report
 - a. E-mailed to the board this week.
 - b. **MOTION:** to acknowledge receipt of financial reports (EL/ES/unanimous)
 - B. Bills to be paid
 - a. **MOTION:** accepted (EL/ES/unanimous)
 - C. Budget analysis
 - a. Elizabeth Straub had a question regarding the retirement line on the budget- Michelle Mainolfi may be able to shed light on it.
 - b. **MOTION:** accepted (EL/ES/unanimous)
 - c. **MOTION:** to approve the budget for 2025-2026 as presented (YO/ES/unanimous)
- V. Petitioners
 - a. None
- VI. Correspondence
 - a. A thank-you from Rondout Valley Lions Club thanking us for supporting our community and enclosed a \$250 donation
- VII. Committee Reports
 - A. Building & Grounds
 - a. **MOTION:** To approve the yearly maintenance 2025 seasonal maintenance proposal from Landscape Innovators (EL/ES/unanimous).
 - b. **MOTION:** to approve a maintenance proposal to beautify the library not to exceed \$5,000. Shrubs should be shorter than the windows in the Children's Library (EL/ES/unanimous)
 - c. Sentry Custom Security sent a proposal for additional book protection (scanning tags for loss protection) at a cost of \$21,950. We are not looking into doing that at this time.
 - B. Planning Committee
 - a. We received a quote from Lewis Sign Co for an LED sign outside of the library for a total of \$64,358.80.
 - C. Personnel Committee
 - a. We are still looking to fill several positions at the library. Conversations to make our wages competitive are in the works.
- VIII. Old Business
 - a. Early Voting presented a multitude of issues that need to be worked out prior to the next election. We strongly feel that voting needs to take place at the library, so to help, board members will be here helping make sure things run smoothly.
- IX. New Business
 - a. We need to look into new policies regarding meetings over Zoom.
 - b. Reports were emailed to the board and will be attached
 - A. Director/Children's Librarian Report- see attached
 - B. Adult/Teen Programmer- see attached
 - C. Museum Manager- see attached**MOTION:** to accept reports as presented (EL/CS/unanimous)

MOTION: to adjourn at 6:54 (YO/EL/unanimous).

THE NEXT BOARD MEETING WILL BE MONDAY APRIL 21, 2025