

Ellenville Public Library & Museum

May 20, 2019 Board Meeting Minutes

Members Present: Trustees Donald Odom Jr., Erin Levine, Kate Walsh-Eckert, Pam Buchwalter, Michelle Mainolfi, director Kristin Fowler

- I. Call to order 6:05 pm (DO)
- II. Minutes
 - a. **MOTION:** accept April's meeting minutes (KW-E/PB/unanimous)
- III. Financial Reports
 - A. Treasurer's report
 - a. **MOTION:** accepted (KW-E/EL/unanimous)
 - i. The Amazon order needs to be fixed
 - ii. We need to consider using a more updated version of Quickbooks that could be used instead of Paychex
 - B. Bills to be paid
 - a. **MOTION:** accepted (EL/PB/unanimous)
 - C. Budget analysis
 - a. **MOTION:** accepted (KW-E/EL/unanimous)
- IV. Petitioners
 - a. none
- V. Correspondence
 - a. None
- VI. Committee Reports
 - A. Building & Grounds
 - a. Jim Hyatt clarified the questions the BOT and MAB had at the last meeting
 - b. The A/C unit needs to be a priority
 - B. Personnel Committee
 - a. Adult and Teen Programmer
 - i. Approved and will be advertised
 - b. Negotiations
 - i. Entered executive session at 6:42 to discuss matters of personnel, exiting at 7:09 (DO)
 - c. Attorney
 - i. A work in progress
 - C. Museum Committee
 - a. Nicole will be full time in the museum June 3rd.
 - D. Planning Committee
 - a. We need a master plan and would like King & King to help us
- VIII. Old Business
 - a. MAB appointments and Friends Group formation

- i. **MOTION:** to appoint Robin Siegel and Pam Kuhlmann to the MAB
(EL/MM/unanimous)

IX. New Business

- a. Staff Issues/ Updates
- b. Fines Free Discussion
- c. Construction grant workshop

IX. Reports were emailed to the board and will be attached

- A. Director's Report
- B. Children's Librarian's report
- C. Museum Clerk

X. Meeting adjourned at 7:52 (PB/EL/unanimous)

THE NEXT BOARD MEETING WILL BE MONDAY June 17, 2019.