

Ellenville Public Library & Museum

May 23, 2022 Board Meeting Minutes

Members Present: Trustees Donald Odom Jr., Kate Walsh-Eckert, Michelle Mainolfi, Erin Levine, Pam Buckwalter, director Susan Mangan, absent with just cause attorney Dawn Conklin

- I. Call to order 6:03pm (DO)
- II. Pledge of Allegiance
- III. Minutes
 - a. **MOTION:** accept the minutes for April (PB/KW-E/unanimous)
 - i. The minutes are in the shared google drive
- IV. Financial Reports
 - A. Treasurer's report
 - a. **MOTION:** accepted (KW-E/EL/unanimous)
 - B. Bills to be paid
 - a. **MOTION:** accepted (KW-E/EL/unanimous)
 - C. Budget analysis
 - a. **MOTION:** accepted (KW-E/EL/unanimous)
- V. Petitioners
 - a. None
- VI. Correspondence
 - a. Monica Cohen wrote a thank you letter for having her work displayed in the gallery link.
- VII. Committee Reports
 - A. Building & Grounds
 - a. The B&G committee mentioned that the A/C needs to be a high priority so the mold doesn't return now that humidity and heat are concerns again.
 - i. We may qualify for a grant
 - b. Executive session to discuss matters of personnel at 6:15 (MM), exiting at 6:43
 - c. **MOTION:** To accept the bid JH2 to replace the roof of the museum and gallery link (EL/KW-E/unanimous)
 - B. Personnel Committee
 - a. We are short staffed which puts a strain on the current staff.
 - C. Museum Committee
 - a. The Tea at Terwilliger was a huge success, we are hopeful to see many faces on the Friends Group.
 - D. Planning Committee
 - a. No report
- VIII. Old Business
 - a. The budget passed
 - b. IT changes at RCLS
 - c. **RESOLUTION:** to accept the change in the open meetings law that will allow library boards to meet via videoconference (DO/MM/unanimous).
- IX. New Business
 - a. Reports were emailed to the board and will be attached
 - A. Director/Children's Librarian Report- see attached
 - B. Adult/Teen Programmer- see attached
 - C. Museum Manager- see attached
 - b. **MOTION:** to Amend the Circulation Policy to simplify our summer patron policy as presented (EL/KW-E/unanimous)

Motion to adjourn 7:16 (EL/KW-E-unanimous)

THE NEXT BOARD MEETING WILL BE TUESDAY, JUNE 20, 2022