

Ellenville Public Library & Museum

May 20, 2024 Board Meeting Minutes

Members Present: Trustees Don Odom Jr, Erin Levine, Catherine Walsh-Eckert, Michelle Mainolfi, Daniel Tucker, attorney Dawn Conklin, absent with just cause acting director Joyce Sharpton

- I. Call to order 6:04 pm (EL)
- II. Pledge of Allegiance
- III. Minutes
 - a. **MOTION:** accept the minutes for April (CW-E/MM/unanimous)
 - i. The minutes are in the shared google drive
- IV. Financial Reports
 - A. Treasurer's report
 - a. E-mailed to the board this week
 - b. **MOTION:** to acknowledge receipt of financial reports (EL/CW-E/unanimous)
 - B. Bills to be paid
 - a. We need a budget analysis and a bills to be paid form for each meeting
 - b. **MOTION:** accepted (CW-E/EL/unanimous)
 - C. Budget analysis
 - a. None at this time
- V. Petitioners
 - a. None
- VI. Correspondence
 - a. A thank you card came from Joyce thanking us for the baby shower gift the board sent.
- VII. Committee Reports
 - A. Building & Grounds
 - a. The front beds need to be weeded/planted.
 - b. The A/C needs to be turned on as the weather
 - B. Planning Committee
 - a. In abeyance
- VIII. Personnel Committee
 - a. **MOTION** to enter executive session to discuss matters of personnel at 6:30 (DO/CW-E/unanimous), ending at 6:37 (MM/ EL/unanimous)
 - b. **MOTION:** to adjust the salary of the ELPM bookkeeper from \$20/hr to \$28/hr retroactive January 1, 2024.
- IX. Old Business
 - a. We need to hire new staff to replace the vacancies.
- X. New Business
 - a. Reports were emailed to the board and will be attached
 - A. Director/Children's Librarian Report- on hold
 - B. Adult/Teen Programmer- see attached
 - C. Museum Manager- see attached

MOTION: to accept reports as presented (MM/CW-E/unanimous)
MOTION: to adjourn at 7:02 (MM/CW-E/unanimous).

THE NEXT BOARD MEETING WILL BE MONDAY JUNE 17th, 2024