

Ellenville Public Library & Museum

May 18, 2026 Board Meeting Minutes

Members Present: Trustees Donald Odom Jr., Moranda Bromberg, Yolanda Osuba, Dawn Conklin, Library Director Joyce Sharpton

- I. Call to order 6:09PM (DO)
 - A. Pledge of Allegiance
- II. Minutes
 - A. **MOTION:** Accept the minutes for March with no modifications (YO/MB/unanimous)
 1. The minutes are in the shared Google Drive
- III. Financial Reports
 - A. Treasurer's Report
 1. March and April were printed for the board this week
 2. **MOTION:** to acknowledge receipt of financial reports (YO/MB/unanimous)
 - B. Bills to be paid
 1. None
 - C. Budget analysis
 1. The budget vote passed on Tuesday, April 28
- IV. Petitioners
 - A. None
- V. Correspondence
 - A. Ellenville Regional Hospital requested book donation for the annual luncheon. We provided historical books for them.
 - B. Zumba class on Wednesdays has been cut down from 4 times a month to 2-3 a month. Ten class members wrote a letter requesting the library goes back to 4 days a month. Director Sharpton suggests we keep the Zumba to 2-3 times a month so we free up some of our adult programming budget.
 - C. Gooding Christie's reached out to express interest in purchasing the De Dion Bouton et Trepardoux exhibited at the museum. However, it is not for sale.
- VI. Committee Reports
 - A. Building & Grounds
 1. We received bids for lawn care services from J Lax Landscaping and Landscape Innovators. We are tabling the decisions on the proposal until next meeting. We want to make some changes and requests of them.
 2. The carpet replacement in the Community Room is currently taking place May 18th through 20th.
 - B. Personnel Committee

1. Library Director Joyce Sharpton requests raise to match her new title. Lizzie is doing an audit of current salaries and will determine an appropriate offer.
2. Nicole Sorbara requesting to buy back days.
 - a) **MOTION:** to approve Nicole Sorbara's request to buy back 5 of her sick days. (YO/MB/unanimous)
3. Emelia Estep requested we consider closing on Primary Election day because there will be an influx of people and the parking lot is small. Instead, the library may reduce services. However, may consider closing on Election Day in November.
4. **MOTION:** Enter executive session (YO/MB/unanimous)
5. **MOTION:** Exit executive session (YO/MB/unanimous)

C. Planning Committee

1. Idea to do a tea event at the museum like we've done in the past. Also potentially host a poetry reading or author event there.
2. Consider retiring glass encasements in the museum. Install instead period furniture from when the house was built.
3. Consider having a meeting in the Terwilliger House so we can host the public.

VII. Old Business

- A. DASNY construction grant work is all completed.

VIII. New Business

- A. Pop up pantry went well. Gave out 200 food bundles in under an hour and a half.
- B. Annual report was completed and submitted. The board approved it.
 1. **MOTION:** The library operated in accordance with the provisions of Education Law and the Regulations of the Commissioner, and assures that the 2025 Annual Report was reviewed and accepted by the Library Board. (YO/MB/unanimous)
- C. Discussion about empty board seat and effort to find a new board member.
 1. **MOTION:** Reappoint Yolonda Osuba to her library board seat until the next election in April 2027. (MO/DO/unanimous)
- D. Reviewed two lawn care service bids came in but we only have two offers and we are going to table the discussion to the next meeting.
- E. Reviewed option for safety/alarm doors. Received two options from Dill Safe and Locksmith. We chose option 2.
 1. **MOTION:** Accept proposal option 2 for replacement of Detex Exit Door Alarms. (YO/MO/unanimous)
- F. Reviewed proposal from Landscape Innovators for removal and replacement of 16 new curb stops.
 1. **MOTION:** Approved the bid (YO/MB/unanimous)

- G. Monthly bill for our cleaning services from Pressure Plus Cleaning services hadn't changed in 9 years so they have sent a new proposal. They want to switch the days of service. They added in a bi-yearly window cleaning and a twice a year carpet deep clean. Proposal as printed for board members.
 - 1. **MOTION:** Accept proposal for cleaning services. (YO/MB/unanimous)
- H. RCLS sent over contract for 2027 IT Services.
 - 1. **MOTION:** The board approves the menu of IT services support. (MB/YO/unanimous)
- I. Reports
 - 1. Director/Children's Librarian Report - see attached
 - 2. Adult/Teen Programmer - see attached
 - 3. Museum Manager - see attached - see attached. Nothing of note.
 - a) **MOTION:** Accept reports as is. (YO/MB/unanimous)
 - b) **MOTION:** Deaccession of items 71-303 & 12-10. (YO/MB/unanimous)
 - c) **MOTION:** To adjourn at 7:35PM (YO/MB/unanimous)

THE NEXT BOARD MEETING WILL BE MONDAY, JUNE 15, 2026