

Ellenville Public Library & Museum

October 19, 2020 Board Meeting Minutes

Members Present: Trustees Donald Odom Jr., Kate Walsh-Eckert, Michelle Mainolfi, Erin Levine, acting director Susan Mangan, absent with cause Dawn Conklin, Pam Buckwalter

I. Call to order 6:03 pm (DO)

Pledge of Allegiance

II. Minutes

- a. **MOTION:** accept the minutes for September (KW-E/MM/unanimous)
 - i. The minutes are in the shared google drive

III. Financial Reports

- A. Treasurer's report
 - a. **MOTION:** accepted (EL/KW-E/unanimous)
- B. Bills to be paid with changes as mentioned by Michelle
 - a. **MOTION:** accepted (EL/KW-E/unanimous)
- C. Budget analysis
 - a. **MOTION:** accepted (EL/KW-E/unanimous)

IV. Petitioners

- a. none

V. Correspondence

- a. None

VI. Committee Reports

- A. Building & Grounds
 - a. **MOTION:** to approve the snow removal bid as presented by Jim Hyatt (MM/DO/unanimous)
- B. Personnel Committee
 - a. Civil Service has been notified of our change of personnel. The recruitment for a new director is in the works
- C. Museum Committee
 - a. No report
- D. Planning Committee
 - a. Future meeting to be determined

VIII. Old Business

- a. Budget vote update
 - i. Budget vote counting will be Wednesday. School staff will be conducting the ballot counting and it will be streamed on YouTube

IX. New Business

- a. RCLS Budget Ballot

- i. **MOTION:** To accept the 2021 RCLS budget (EL/MM/unanimous)
 - b. Records Retention Resolution
 - i. Tabled until we have a discussion with Dawn
 - c. Parking lot restriping
 - i. **MOTION:** We will have this done in the spring (MM/KW-E/unanimous)
 - d. Mold
 - i. Reports are coming in from different agencies.
 - 1. **MOTION:** to accept the bid from K.D. Environmental to complete the mold remediation report at a price not to exceed \$500 (KW-E/MM/unanimous)
 - e. Flooring
 - i. After the mold remediation is completed, we need to have new hardwood flooring installed in the Children's Room
 - f. Copier
 - i. The lease is up on the copier and we need to renew the lease
 - 1. **MOTION:** to renew the lease with Kristt Company (EL/KW-E/unanimous)
 - g. Reports were emailed to the board and will be attached
 - A. Director/Children's Librarian Report- see attached
 - a. The LLSA check came
 - B. Adult/Teen Programmer- see attached
 - C. Museum Manager- see attached
 - h. **MOTION:** to deaccession items (2 desks, credenza, and the desk chair) from Director's Office due to mold/warped wood (EL/MM/unanimous)
- X. **MOTION:** to adjourn 6:47 (KW-E/MM/unanimous)

THE NEXT BOARD MEETING WILL BE MONDAY NOVEMBER 16, 2020.