

Ellenville Public Library & Museum

October 21, 2024 Board Meeting Minutes

Members Present: Trustees Don Odom Jr, Erin Levine, Cassie Spoor, Elizabeth Straub, acting director Joyce Sharpton, attorney Dawn Conklin, absent with just cause Michelle Mainolfi

- I. Call to order 6:00 pm (DO)
- II. Pledge of Allegiance
- III. Minutes
 - a. **MOTION:** accept the minutes for September (ES/CS/unanimous)
 - i. The minutes are in the shared google drive
- IV. Financial Reports
 - A. Treasurer's report
 - a. E-mailed to the board this week
 - b. **MOTION:** to acknowledge receipt of financial reports (EL/ES/unanimous)
 - B. Bills to be paid
 - a. **MOTION:** accepted (EL/ES/unanimous)
 - C. Budget analysis
 - a. **MOTION:** accepted (EL/ES/unanimous)
- V. Petitioners
 - a. Ashley Torres from the Board of Elections called regarding voting at the library. She wants communication to be open so there are no issues.
- VI. Correspondence
 - a. Roger Ross requested space for an art show to benefit the library. We were advised from counsel that it would be better funneled through a friends group which we do not have. Perhaps the new book store or C.O.F.F.E would be a better fit.
 - b. A patron asked why the library newsletter was mailed late. The shipping agent was delayed and if it continues to be a problem then we will look for other agencies.
- VII. Committee Reports
 - A. Building & Grounds
 - a. The board did a walk through of the museum and noted the work in need of immediate repair. Nicole was able to get names for companies who did work on local historic buildings.
 - b. **MOTION:** to accept the proposal from Pressure Plus Cleaning Services to clean the floors twice a year (CS/EL/unanimous)
 - c. **MOTION:** to accept the proposal from Everon to install security cameras inside and outside of the library (ES/CS/unanimous)
 - d. **MOTION:** to purchase two Uline conference tables at the price of \$430 each (ES/CS/unanimous)
 - e. **MOTON:** to allow Joyce to purchase chairs for the conference tables not to exceed \$1,000 (EL/CS/unanimous)
 - B. Planning Committee
 - a. In abeyance
 - C. Personnel Committee
 - a. **MOTION:** to enter executive session at 6:46 to discuss matters of personnel (DO/EL/unanimous), ending at 6:50 (EL/MM/unanimous)
- VIII. Old Business
 - a. The museum needs to be checked for asbestos prior to repair completion. The health department might be able to detect lead paint and asbestos and should be contacted.
- IX. New Business
 - a. **MOTION:** to operate at reduced hours on election day from 9:30-4:30 to open parking spots for voters (ES/CS/unanimous)
 - b. **MOTION:** The board of trustees of the Ellenville Public Library and Museum on this day 21 of October approved a resolution to accept the Ramapo Catskill Library System 2025 RCLS Budget (EL/ES/unanimous)
 - c. Reports were emailed to the board and will be attached
 - A. Director/Children's Librarian Report- see attached

B. Adult/Teen Programmer- see attached

C. Museum Manager- see attached

MOTION: to accept reports as presented (EL/CS/unanimous)

MOTION: to adjourn at 7:07 (EL/ES/unanimous).

THE NEXT BOARD MEETING WILL BE MONDAY NOVEMBER 18st, 2024