

Ellenville Public Library & Museum

September 17, 2018 Board Meeting Minutes

Members Present: Trustees Donald Odom Jr., Michelle Mainolfi, Erin Levine, Kate Walsh-Eckert, Pam Buchwalter, director Pam Stocking. Absent with just cause: Abby Osgood

The meeting was called to order at 6:18 pm (DO).

RCLS is going to be sending out new employee handbooks.

The board would like to recognize Pam Stocking for her 21 years of service to the library and museum. We wish her a restful retirement and hope that she returns as a patron in the near future.

MOTION: to accept the revised August minutes (MM/KW-E/unanimous).

Financial Reports

MOTION: Bills paid after the last board meeting were reviewed and accepted (EL/PB/unanimous).

MOTION: to accept budget analysis (EL/MM/ unanimous).

September bills to be paid were accepted (MM/KW-E/unanimous).

Petitioners: None

Correspondence: A letter from Maude Bruce on behalf of the NAACP asked for support through advertising. Pam Stocking is going to be celebrated at the 50th Annual Membership Banquet.

MOTION: To approve a full page ad for the banquet (PB/EL/unanimous)

Committee Reports:

Building and Grounds-

Jim Hyatt will be contacting the board for a walk-through.

There is a need for lighting and/or security cameras, especially near the museum where there is no lighting. We need to get bids from security companies to see what pricing options are. We also need to know legalities from Abby. Pam Stocking will check in with her tomorrow.

Personnel Committee-

The hiring process is ongoing.

Museum Committee-

The board attended a joint MAB/BoT meeting last week. See attached minutes from Nadia.

Old Business-

Sexual Harassment Training- will be translated into Spanish by the end of the month. Every staff member (including part-time and pages).

New Business-

MOTION: to accept the Toshiba copier proposal (PB/KW-E/unanimous).

Parking space lines were denied several years ago because none of the rest of Center Street had parking spaces. The board does not feel that we need to revisit this issue at this time.

MOTION: To approve the RCLS budget for 2019 (EL/KW-E/unanimous).

MOTION: To deaccession tables (inventory numbers 2000 -1, 2000-2, and 2000-3) from the community room as they are old and needed to be replaced (MM/EL/unanimous).

Director's Report: was e-mailed to the board.

Children's Librarian report: was e-mailed to the board.

Community Relations Specialist's Report: was emailed to the board.

Museum Advisory Board minutes: were emailed to the board.

Announcements:

To enter executive session to discuss matters of personnel not to reconvene at 7:37.

MOTION: to offer the position for new director to Kristin Fowler at the prorated annual salary of \$60,500 (KW-E/EL/unanimous).

Our next meeting will be October 15th at 6pm.