

Ellenville Public Library & Museum

April 21, 2025 Board Meeting Minutes

Members Present: Trustees Donald Odom Jr, Erin Levine, Cassie Spoor, Elizabeth Straub, acting director Joyce Sharpton, attorney Dawn Conklin, absent with cause Yolanda Osuba

- I. Call to order 5:59 pm (DO)
- II. Pledge of Allegiance
- III. Minutes
 - a. **MOTION:** accept the minutes for March (ES/CS/unanimous)
 - i. The minutes are in the shared google drive
- IV. Financial Reports
 - A. Treasurer's report
 - a. E-mailed to the board this week.
 - b. **MOTION:** to acknowledge receipt of financial reports (EL/ES/unanimous)
 - B. Bills to be paid
 - a. **MOTION:** accepted (EL/ES/unanimous)
 - C. Budget analysis
 - a. Elizabeth Straub had a question regarding the retirement line on the budget- Michelle Mainolfi may be able to shed light on it.
 - i. It was recommended to keep the line for future use
 - b. **MOTION:** accepted (EL/ES/unanimous)
- V. Petitioners
 - a. None
- VI. Correspondence
 - a. Lewis Sign Company sent an updated proposal for a sign outside of the library. Cassie Spoor noted that the sign could be covered through Ramapo. We will look into submitting a grant for HVAC/bathroom repair/signage
- VII. Committee Reports
 - A. Building & Grounds
 - a. The pole was installed for the Borscht Belt sign
 - b. Jim Hyatt was supposed to stop in today for a walk through for shrubbery, but wasn't able to.
 - B. Planning Committee
 - a. We received a quote from Lewis Sign Co for an LED sign outside of the library for a total of \$64,358.80.
 - C. Personnel Committee
 - a. We are still looking to fill several positions at the library.
 - b. **MOTION:** to accept the CSEA agreement as negotiated
 - i. WHEREAS, the parties to this agreement are subject to a collective bargaining agreement with a term of January 1, 2024, through December 31, 2027; and
 - ii. WHEREAS, the parties met on April 8, 2025, to discuss the current salaries for existing employees and newly hired employees;
 - iii. WHEREAS, the parties negotiated market salary adjustments for existing employees and newly hired employees; and
 - iv. WHEREAS, the current bargaining agreement shall be modified to reflect these market salary adjustments (CS/ES/unanimous)
 - c. To enter executive session at 6:31 to discuss matters of personnel (DO/EL/unanimous), ending 6:35 (EL/CS/unanimous)
 - d. **MOTION:** to increase a retroactive pay increase for the acting director and Teen and Adult Programmer at \$5,000. To bring the Adult and Teen programmer position into alignment regarding personal and vacation days (CS/EL/unanimous)
- VIII. Old Business

- a. Our camera is still awaiting final installation
- IX. New Business
- a. Reports were emailed to the board and will be attached
 - A. Director/Children's Librarian Report- see attached
 - B. Adult/Teen Programmer- see attached
 - C. Museum Manager- see attached

MOTION: to accept reports as presented (EL/CS/unanimous)

MOTION: to adjourn at 6:40 (CS/DO/unanimous).

THE NEXT BOARD MEETING WILL BE MONDAY MAY 19, 2025