

Ellenville Public Library & Museum

August 18, 2025 Board Meeting Minutes

Members Present: Trustees Donald Odom Jr, Moranda Bromberg, Cassie Spoor, Yolanda Osuba, acting director Joyce Sharpton

- I. Call to order 6:08 pm (DO)
- II. Pledge of Allegiance
- III. Minutes
 - a. **MOTION:** accept the minutes for July with no modifications (DO/CS/unanimous)
 - i. The minutes are in the Shared Google Drive
- IV. Financial Reports
 - A. Treasurer's report
 - a. Printed for the board this week.
 - b. **MOTION:** to acknowledge receipt of financial reports (DO/YO/unanimous)
 - B. Bills to be paid
 - a. **MOTION:** accepted (DO/CS/unanimous)
 - C. Budget analysis
 - a. **MOTION:** accepted (DO/CS/unanimous)
- V. Petitioners
 - a. None
- VI. Correspondence
 - a. None
- VII. Committee Reports
 - A. Building & Grounds
 - a. None
 - B. Personnel Committee
 - a. None.
 - C. Planning Committee
 - a. None
- VIII. Old Business
 - a. DASNY grant submitted.
 - b. DASNY portal now open and available to check status of grant.
 - c. Energy Efficiency Consultants scope of work needs to be approved in advance of beginning construction.
 - d. **a. MOTION:** Approve proposed scope of work. (CS/YO/unanimous)
- IX. New Business
 1. Reports
 - A. Director/Children's Librarian Report- see attached
 - B. Adult/Teen Programmer- see attached
 - C. Museum Manager- see attached
 2. Reallocate funds from Elizabeth McDole donation to cover deposits to begin renovations for HVAC, new sign, and renovations of bathrooms.
 - a. **MOTION:** Accept temporary allocation of funds (CS/YO/unanimous)
 - \$47,329.23 to Jones Services for HVAC rework (35% down)
 - \$30,733.84 All Valley Renovations for renovations of bathrooms (50% down)
 - \$31,862.40 Lewis Sign Company for new signs (50% down)
 - b. **MOTION:** Approve use of funds to initiate construction (MB/YO/unanimous)
 3. Pre-purchase fuel at \$26,203.34 from Robert Goldsmith Fuel Oil for heating season of 2025-2026
MOTION: To pay for heating oil (CS/YO/unanimous)
 4. Review of Board of Trustees Bylaws
 - a. Make changes to Article V – Committees Section 1 removing Museum Committee and adding in Planning Committee with Section 4 now describing Planning Committee duties
 - b. **MOTION:** Approve changes (CS/YO/unanimous)

5. Accept proposal from Paraclette Design to redesign and rebuild website for the Ellenville Public library.

a. MOTION: Approve proposal (MB/YO/unanimous)

6. Deaccession chair #93-8

a. MOTION: Approve (YO/DO/unanimous)

7. Energy Efficiency Consultants Proposal discussed under Old Business & DASNY grant.

MOTION: to adjourn at 6:59 (YO/CS/unanimous).

THE NEXT BOARD MEETING WILL BE MONDAY SEPTEMBER 15, 2025