

Ellenville Public Library & Museum

July 15, 2024 Board Meeting Minutes

Members Present: Trustees Don Odom Jr, Erin Levine, Michelle Mainolfi, Cassie Spoor, Elizabeth Straub, attorney Dawn Conklin, acting director Joyce Sharpton

- I. Call to order 6:00 pm (EL)
- II. Pledge of Allegiance
- III. Oath of Office taken by Elizabeth Straub and Cassie Spoor. Elizabeth Straub's appointment runs until the term's end (June 2025).
- IV. Minutes
 - a. **MOTION:** accept the minutes for June (MM/DO/unanimous)
 - i. The minutes are in the shared google drive
- V. Financial Reports
 - A. Treasurer's report
 - a. E-mailed to the board this week
 - b. **MOTION:** to acknowledge receipt of financial reports (CS/ES/unanimous)
 - B. Bills to be paid
 - a. We need a budget analysis and a bills to be paid form for each meeting
 - b. **MOTION:** accepted (CW-E/EL/unanimous)
 - C. Budget analysis
 - a. None at this time
- V. Petitioners
 - a. None
- VI. Correspondence
 - a. **MOTION** to enter executive session 6:20 to discuss matters of personnel (CS/ES/unanimous), exiting at 6:58 .
 - b. **MOTION:** In response to a letter received from CSEA regarding an employee, we make a motion to grant the request therein with a review by the board in 6 months time to determine any further possible extension (EL/MM/unanimous).
- VII. Committee Reports
 - A. Building & Grounds
 - a. Nicole reached out to a local historical group for recommendations to have the museum exterior repaired.
 - B. Planning Committee
 - a. In abeyance
- VIII. Personnel Committee
 - a. None at this time
- IX. Old Business
- X. New Business
 - a. **MOTION:** to approve the grant request from Marisa Scheinfeld in order to fund the historical marker (ES/EL/unanimous)
 - b. Reports were emailed to the board and will be attached
 - A. Director/Children's Librarian Report- on hold
 - B. Adult/Teen Programmer- see attached
 - C. Museum Manager- see attached

MOTION: to close for patrons on the dates of RCSL updating August 2nd through August 4th with the staff participating in Webinars, library organization, etc (MM/EL/unanimous)

MOTION: to accept reports as presented (MM/CW-E/unanimous)

MOTION: to adjourn at 7:26 (MM/CS/unanimous).

THE NEXT BOARD MEETING WILL BE MONDAY AUGUST 18th, 2024