

# Ellenville Public Library & Museum

May 20, 2019 Board Meeting Minutes

**Members Present:** Trustees Donald Odom Jr., Erin Levine, Kate Walsh-Eckert, Pam Buchwalter, Michelle Mainolfi, director Kristin Fowler

- I. Call to order 6:05 pm (DO)
- II. Minutes
  - a. **MOTION:** accept April's meeting minutes (KW-E/PB/unanimous)
- III. Financial Reports
  - A. Treasurer's report
    - a. **MOTION:** accepted (KW-E/EL/unanimous)
      - i. The Amazon order needs to be fixed
      - ii. We need to consider using a more updated version of Quickbooks that could be used instead of Paychex
  - B. Bills to be paid
    - a. **MOTION:** accepted (EL/PB/unanimous)
  - C. Budget analysis
    - a. **MOTION:** accepted (KW-E/EL/unanimous)
- IV. Petitioners
  - a. none
- V. Correspondence
  - a. None
- VI. Committee Reports
  - A. Building & Grounds
    - a. Jim Hyatt clarified the questions the BOT and MAB had at the last meeting
    - b. The A/C unit needs to be a priority
  - B. Personnel Committee
    - a. Adult and Teen Programmer
      - i. Approved and will be advertised
    - b. Negotiations
      - i. Entered executive session at 6:42 to discuss matters of personnel, exiting at 7:09 (DO)
    - c. Attorney
      - i. A work in progress
  - C. Museum Committee
    - a. Nicole will be full time in the museum June 3rd.
  - D. Planning Committee
    - a. We need a master plan and would like King & King to help us
- VIII. Old Business
  - a. MAB appointments and Friends Group formation

- i. **MOTION:** to appoint Robin Siegel and Pam Kuhlmann to the MAB  
(EL/MM/unanimous)

IX. New Business

- a. Staff Issues/ Updates
- b. Fines Free Discussion
- c. Construction grant workshop

IX. Reports were emailed to the board and will be attached

- A. Director's Report
- B. Children's Librarian's report
- C. Museum Clerk

X. Meeting adjourned at 7:52 (PB/EL/unanimous)

**THE NEXT BOARD MEETING WILL BE MONDAY June 17, 2019.**