

# Ellenville Public Library & Museum

May 15, 2023 Board Meeting Minutes

**Members Present:** Trustees Donald Odom Jr., Michelle Mainolfi, Erin Levine, Pam Buckwalter, Catherine Walsh-Eckert, director Susan Mangan, attorney Dawn Conklin

- I. Call to order 6:05 pm (DO)
- II. Pledge of Allegiance
- III. Minutes
  - a. **MOTION:** accept the minutes for April (CW-E/MM/unanimous)
    - i. The minutes are in the shared google drive
- IV. Financial Reports
  - A. Treasurer's report
    - a. None at this time, we are short a bookkeeper at the current moment but we are in the process of hiring one
    - b. **MOTION:** to acknowledge receipt of financial reports (PB/KW-E/unanimous)
  - B. Bills to be paid
    - a. **MOTION:** accepted (KW-E/MM/unanimous)
  - C. Budget analysis
    - a. None at this time
- V. Petitioners
  - a. Roger Ross attended the meeting to express his intent on sitting on the board in Pam Buckwalter's vacant spot (up on July 1st).
  - b. Daniel Tucker attended the meeting to complete library paperwork and to express his interest in filling the vacant seat on the board.
- VI. Correspondence
  - a. None
- VII. Committee Reports
  - A. Building & Grounds
    - a. The ad for the museum needs to be painted and ads need to be placed in the Sullivan County Democrat and online as well.
    - b. Susan is continuing to purge items in the library.
  - B. Planning Committee
    - a. We will have an absentee ballot form in the future for budget votes.
- VIII. Old Business
  - a. None at this time
- IX. New Business
  - a. The budget passed
  - b. Chair Zumba and Yoga programs continue to grow.
  - c. Reports were emailed to the board and will be attached
    - A. Director/Children's Librarian Report- see attached
      - a. Emma's cooperating with Nilsary to bring programming to the camp.
      - b. 5th grade classes are bringing younger-grade classes on walking trips to the library which has been increasing patronage.
    - B. Adult/Teen Programmer- see attached
    - C. Museum Manager- see attached
- X. Personnel Committee
  - a. **MOTION:** To enter executive session to discuss matters of personnel 6:53, ending at 7:24 (DO/EL/unanimous)
  - b. **MOTION:** To appoint Daniel Tucker as library board trustee effective July 1st, 2023 for a term of one year, until reelection to fill Pam Buckwalter's vacant position (KW-E/EL/MM/DO/abstain PB)

**MOTION:** to adjourn 7:28 (DO/EL/unanimous)

**THE NEXT BOARD MEETING WILL BE MONDAY, JUNE 19, 2023**