

**EPL&M**  
**Board Minutes October 15,2018**

**I. Meeting called to order 6:03pm**

**Board Members present; President Donald Odom,1st Vice President Michelle Mainolfi, 2nd Vice President Kate Walsh - Eckert, Auditor of Bills Pamela Buchwalter, Libary Director Kristin Fowler, Attorney Abigail Osgood. Absent Secretary Erin Levine.**

**II. Minutes**

September minutes accepted K.W/PB

**III. Financial Reports**

**A. Treasure's report accepted P.B./M.M**

**B.Bills to be paid accepted D.O./K.E**

**C. Budget Analysis accepted P.B/K.W**

**IV. No Petitioners**

**V. Correspondence:**

- Thank You Card from retired director Pamela Stocking thanking everyone for the well wishes on her retirement.
- E-mail from RCLS alerting us to our receiving \$3,000.00 in bullet aid funding.
- RCLS letter concerning Cornerstone

**VI. Committee Reports**

**A. Building and Grounds**

Erin will be contacting Jim Hyatt for walk around mulch still has not been removed. Received proposal for winter snow removal.

## **B. Personnel Committee**

Don will be setting up phone conference call to address community relations specialist , museum manager, and upcoming union negotiations.

## **C. Museum Committee**

Kate was the board member that attended the September Museum Advisory Board meeting . They are looking for volunteers to help decorate the museum for the annual Night at the Museum Halloween event. Saturday October 20 @9:30am and October 26@5:30pm to set up. Michelle volunteered to donate 2 gallons of apple cider and Pam Buchwalter donated cookies. Erin said she would bake something as well.

## **D. Planning Committee**

Don passed out B.O.T. committee appointments(see attached)

## **VII. Old Business**

### **A. /B. Sexual Harassment Training**

Kristen is working with Roseann to make sure all the staff is trained. We have one year to be in full compliance with the new state requirements.

### **C. Adopt New BOT Committee assignments**

See planning committee

### **D. Community Room Use**

Community Room use is strictly for not for profit 990/501-C3 community based organizations.

**E. Motion to approve spending allowance of \$1,000.00 for director discretion use without prior board approval. Motion accepted**

**F. Library Emergency**

The Library was closed due to the active shooter September 28-29 for staff and patron safety.

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**G. Night at The Museum Volunteers**

Kristen will be sending out an email to remind us of the details. All are invited to attend.

**H. Friends Group**

Kristen has invited Randy Enos (RCLS) to come speak to the board in regards to starting a friends group.

**IX. Reports**

Board accepted all reports.

The Board will be hosting a Holiday Get Together / Staff Appreciation Pot Luck Dinner Dec 6 in the community room at 6:30pm.

**Board Entered Into Executive Session 7:03pm**

**-7:20pm**

**Meeting Adjourned 7:20pm**

**Next Board Meeting November 19, 2018 6:00pm**

**Officers of The Ellenville Public Library and Museum  
October 2018-June 2019**

<b>President</b>	<b>Don Odom</b>
<b>First Vice President</b>	<b>Michelle Mainolfi</b>
<b>Second Vice President</b>	<b>Catherine(Kate) Walsh-Eckert</b>
<b>Auditor Of Bills</b>	<b>Pam Buchwalter</b>
<b>Secretary</b>	<b>Erin Levin</b>

**Committee Appointments**

<b>Personnel Committee</b>	<b>Don Odom Michelle Mainolfi</b>
<b>Budget Committee</b>	<b>Don Odom Michelle Mainolfi Kristen Fowler</b>
<b>Buildings &amp; Grounds</b>	<b>Catherine Walsh-Eckert Erin Levine</b>
<b>Museum Committee</b>	<b>Michelle Mainolfi (Chair)</b>
<b>Planning Committee</b>	<b>Don Odom (Chair)</b>
<b>Clerk</b>	<b>Kristen Fowler</b>
<b>Attorney</b>	<b>Abigail Osgood</b>
<b>Accountant</b>	<b>Nugent &amp;Haeussler' P.C.</b>

**Treasurer**

**Carol Lounsbery**

**Museum Advisory Board**

**Debbie Stack**

**Kim Draganchuk**

**Doug Hart**

**Nadia Maczaj**

**Bucky Green**

**(Town Historian)**