

Ellenville Public Library & Museum

February 20, 2018 Board Meeting Minutes

Members Present: Trustees Donald Odom II, Michelle Mainolfi, Erin Levine, Kate Walsh-Eckert, Nadia Maczaj, Board Attorney Abigail Osgood, Kristin Fowler new Community Relations Specialist and director Pam Stocking.

The meeting was called to order at 6:13 pm (DO).

MOTION: to accept the revised January minutes (EL/KW-E/unanimous).

Financial Reports

The treasurer's report was accepted (EL/MM/unanimous).

MOTION: Bills paid after the last board meeting were reviewed and accepted via e-mail (KW-E/MM/unanimous).

MOTION: to accept budget analysis (KW-E/EL/unanimous).

January bills to be paid were approved (MM/KW-E/unanimous).

Petitioners: None

Correspondence: None, but some donations in memory of Bill Winters are coming in. Pam is starting to plan a memorial. We will revisit it next month.

Committee Reports:

Building and Grounds-

An estimate from Grey Squirrel was received for cutting the Ash tree down. We will ask Danny Santiago for a quote.

Kate and Erin met with Bucky and discussed plans for the spring. They sent a letter to Jim Hyatt detailing their plans.

Brian Schug asked the Village board to look for more lighting Child Street.

Andy Walters had Dan Johnson here to look at the gallery doors.

MOTION: to accept the proposal from 16 on Center for new gallery doors (EL/KW-E/unanimous)

Personnel Committee-

MOTION: to accept the suggested pay raises for contract workers A (&17.50 and hour, B (\$500.00 per month) and C (\$150. Per month). (EL/MM/unanimous)

We need to work on the job description for the Director position.

Entered executive session at 6:45

Abby left with just cause at 6:51.

Exited executive session at 7:07

MOTION: to grant employee D a 2% annual raise (EL/NM/unanimous).

Museum Committee-

MOTION: to approve the lists of accessions provided by Nadia (KW-E/EL/unanimous)

Old Business-

The Budget for 2019 was completed. The board is extremely thankful for all of the hard work Kristy did on it.

MOTION: to accept the budget as proposed (EL/KW-E/unanimous)

New Business-

POLICIES

MOTION: The board reaffirms the following policies with amendments to Use of Library Equipment and Use of Terwilliger House:

Sales by Local Groups

Sexual Harassment

Smoking

Travel Reimbursement

Tutoring

Unattended Children

Violence Free workplace

Whistle Blower

Use of Library Equipment

Use of Terwilliger House

(EL/MM/unanimous)

Director's Report: was e-mailed to the board.

Susan's report- was e-mailed to the board.

Community Relations Specialist's Report - was emailed to the board.

Museum Manager's Report- was e-mailed to the board.

Announcements

Thank you to Susan for putting the newsletter together, for arranging programming and for all of her hard work and dedication to the library.

The board would like to officially welcome Kristin!

Meeting adjourned at 7:46 (EL/MM/unanimous)

Our next meeting will be March 19th at 6pm.