

Ellenville Public Library & Museum

July 17, 2023 Board Meeting Minutes

Members Present: Trustees Donald Odom Jr., Michelle Mainolfi, Erin Levine, Daniel Tucker, director Susan Mangan, attorney Dawn Conklin, absent with cause Catherine Walsh-Eckert

- I. Call to order 6:08 pm (DO)
- II. Pledge of Allegiance
- III. Swear in board member: Daniel Tucker
- IV. Minutes
 - a. **MOTION:** accept the minutes for June (EL/DT/unanimous)
 - i. Amended to reflect the absence of Erin Levine
 - ii. The minutes are in the shared google drive
- V. Financial Reports
 - A. Treasurer's report
 - a. None at this time, we are short a bookkeeper at the current moment but we are in the process of hiring one
 - b. **MOTION:** to acknowledge receipt of financial reports (unanimous)
 - B. Bills to be paid
 - a. **MOTION:** accepted (EL/DT/unanimous)
 - C. Budget analysis
 - a. None at this time
- V. Petitioners
 - a. Roger Ross attended with artwork from Bob Markle with the desire to host a gallery show of his works.
- VI. Correspondence
 - a. None
- VII. Committee Reports
 - A. Building & Grounds
 - a. The ad for the museum needing to be painted needs to be placed in the Sullivan County Democrat and online as well.
 - b. Kurt will be painting the planters outside when the weather isn't rainy.
 - B. Planning Committee
 - a. In abeyance
- VIII. Old Business
 - a. There was an error on the closing calendar. November 10th needs to be marked as closed.
 - i. **MOTION:** to amend the closing schedule (EL/MM/unanimous)
- IX. New Business
 - a. Joan Kowal has offered to be treasurer.
 - i. **MOTION:** to approve Joan Kowal as treasurer at a rate of \$1,200/year to be paid in monthly installments (EL/MM/unanimous)
 - b. Trustees are required to take 2 hours of continuing education courses. There is a link on the RCLS website
 - c. Reorganization: Tabling the conversation for a later date when Kate Eckert returns. The committees will continue as is for the time being with Daniel replacing Pamela's spot.
 - d. Blueberry Festival
 - e. Reports were emailed to the board and will be attached
 - A. Director/Children's Librarian Report- see attached
 - B. Adult/Teen Programmer- see attached
 - C. Museum Manager- see attached
- X. Personnel Committee
 - a. **MOTION:** To enter executive session to discuss matters of personnel, not to reconvene at 7:17 (DT/EL/unanimous)

THE NEXT BOARD MEETING WILL BE MONDAY, AUGUST 21, 2023